



# Northwood Elementary School #242

*"We are fierce about learning!"*

*School-wide Title 1*

BALTIMORE  
CITY  
PUBLIC  
SCHOOLS

Erita C. Adams, Principal

Michael E. Forney, Assistant Principal

## Registration for Pre-K – 5<sup>th</sup> Grade Checklist

*Gather the following paperwork*

- Student Enrollment Forms (Pages 1-4) *Page 5 for Pre-K & K ONLY*
- Birth Certificate (Passport, Military ID, birth registration)
- Identification Card and/or State License of Parent/Guardian  
*(Passport/Military ID are acceptable)*
- TWO Proofs of residency (dated within the last 60 days)

### (MUST HAVE AT LEAST TWO OF THE FOLLOWING)

- Verifiable Lease Agreement/Rent Receipt
- Mortgage Statement
- Bank Statement
- Telephone/Cable Bill (Landline ONLY)
- BGE (Gas/Electric) Bill
- Water Bill
- Pay stub



**Please note:**  
**These are the only acceptable proofs of residency.**  
**(Junk mail is not acceptable)**

- Immunization Record (Refer to chart for current year)
- Health Assessment (Part I & II), Lead Test Certificate, Student Health Form  
*\*\*(BCPSS Forms provided)\*\**
- If you are living with someone  
(A **notarized Shared Housing Affidavit** is required and two proofs of residency from the resident and one proof from yourself is required)
- If applicable:
  - **PRE-K ONLY: TWO Forms of income within 60 days (paycheck stub, letter from employer, tax return, pension or child support award)**
  - IEP (Individualized Education Plan)
  - 504 Plan
  - Proof of Custody/Guardianship (Informal Kinship Care Affidavit)

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5201 Loch Raven Boulevard • Baltimore, Maryland 21239 • 410-396-6377 Phone • 410-545-7852 Fax





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